

**LOUISVILLE METROPOLITAN SEWER DISTRICT
invites applications for the position of:**



**Armed Security Guard I /II (2
vacancies)**

SALARY: \$22.63 - \$33.65 Hourly
\$47,070.40 - \$69,992.00 Annually

OPENING DATE: 03/03/22

CLOSING DATE: 03/16/22 11:59 PM

JOB SUMMARY:

This position will be filled as an Armed Security Guard I or II based on the candidates' qualifications.

Armed Security Guard I - \$47, 070.40 - 69,992.00

Armed Security Guard II - \$50,544.00 - \$75,816.00

Armed Security Guard I

Serves as an armed security guard to prevent theft, preserve peace, and prevent disorder on MSD property. Provides direct responsibility for MSD Morris Forman Treatment Plant, Central Maintenance Facility and MSD Main Office. Responsible for building and site security related to employees, customers, vendors, visitors and the general public on MSD facilities. Assists with the day to day operations of Contract Security Guards. Interacts with internal and external customers. Conducts investigations related to emergency service calls, and customer misconduct. Completes written reports for review by the Security Supervisor. Responsible for logging all non-MSD individuals entering MSD facilities. Monitors surveillance cameras to deter and reports suspicious activity.

Armed Security Guard II

Serves as an armed security guard to prevent theft, preserve peace, and prevent disorder on MSD property. Provides direct responsibility for MSD Morris Forman Treatment Plant, Central Maintenance Facility and MSD Main Office. Responsible for building and site security related to employees, customers, vendors, visitors and the general public on MSD facilities. Assists with the day to day operations of Contract Security Guards. Interacts with internal and external customers. Conducts investigations related to emergency service calls, and customer misconduct. Completes written reports for review by the Security Supervisor. Responsible for logging all non-MSD individuals entering MSD facilities. Monitors surveillance cameras to deter and reports suspicious activity.

ESSENTIAL JOB FUNCTIONS:

Armed Security Guard I

Serves as an armed security guard for MSD, including carrying a firearm. Works to reduce/deter the risk of violence in the workplace. Provides protection and enforcement when necessary to maintain peace and order, prevent and detect theft, preserve peace, and prevent disorder. Works to promote the safety of employees, visitors and public at MSD facilities. Works to prevent the loss of property through fire, theft, vandalism and other criminal acts on MSD facilities. Patrols MSD properties, monitors activities and works to promote a secure workplace environment. Signs in and logs all contactors, vendors and visitors entering and exiting MSD Treatment

Plants. Greets customers, vendors and employees coming onto MSD plants and the main office building. Provides Main Office security desk coverage and coverage for the Guard Shack at the Treatment Plants. Utilizes a PC and monitors surveillance cameras to investigate suspicious activity and obtains information and identification of individuals. Assists with issuance and retrieval of temporary access badges and contractor badges. Assists in coordinating security and safety for main office employees and the credit union. Provides security for the entrance at CMF and Morris Forman and other MSD locations within Jefferson County. Escorts person(s) from the building when necessary to diffuse incidents. Assists in monitoring and responding to alarms and calls of distress. Notifies proper authorities in emergencies. Covers guard stations and posts as necessary during vacancies.

Armed Security Guard II

Serves as an armed security guard for MSD, including carrying a firearm. Works to reduce/deter the risk of violence in the workplace. Provides protection and enforcement when necessary to maintain peace and order, prevent and detect theft, preserve peace, and prevent disorder. Works to promote the safety of employees, visitors and public at MSD facilities. Works to prevent the loss of property through fire, theft, vandalism and other criminal acts on MSD facilities. Patrols MSD properties, monitors activities and works to promote a secure workplace environment. Signs in and logs all contactors, vendors and visitors entering and exiting MSD Treatment Plants. Greets customers, vendors and employees coming onto MSD plants and the main office building. Provides Main Office security desk coverage and coverage for the Guard Shack at the Treatment Plants. Utilizes a PC and monitors surveillance cameras to investigate suspicious activity and obtains information and identification of individuals. Assists with issuance and retrieval of temporary access badges and contractor badges. Assists in coordinating security and safety for main office employees and the credit union. Provides security for the entrance at CMF and Morris Forman and other MSD locations within Jefferson County. Escorts person(s) from the building when necessary to diffuse incidents. Assists in monitoring and responding to alarms and calls of distress. Notifies proper authorities in emergencies. Covers guard stations and posts as necessary during vacancies.

KNOWLEDGE, SKILLS AND ABILITIES NECESSARY TO THE WORK:

Armed Security Guard I

Knowledge of security practices and procedures; knowledge of investigative practices such as fraud, theft, accidents and incidents; skill in surveillance monitoring; skill in oral and written communication; skill in problem solving; ability to enforce MSD rules, regulations, policies and procedures; ability to operate a PC and associated Windows environment software (e.g. Microsoft Office Suite); ability to handle difficult or emotional situations and/or customers; ability to be courteous and helpful under pressure; ability to work 24 hour emergency response, various shifts and weekends.

Armed Security Guard II

Knowledge of security practices and procedures; knowledge of investigative practices such as fraud, theft, accidents and incidents; skill in surveillance monitoring; skill in oral and written communication; skill in problem solving; ability to enforce MSD rules, regulations, policies and procedures; ability to operate a PC and associated Windows environment software (e.g. Microsoft Office Suite); ability to handle difficult or emotional situations and/or customers; ability to be courteous and helpful under pressure; ability to work 24 hour emergency response, various shifts and weekends.

MINIMUM REQUIREMENTS:

Armed Security Guard I

High School Diploma or GED; one or more years of security experience; an equivalent combination of education and experience may be substituted. Must possess a valid Armed Guard License issued by Louisville Metro Department of Codes and Regulations prior to the start

of work. Must possess a valid concealed carry deadly weapon permit (CCDW). Must possess and provide a suitable firearm for use on post. Must possess a valid driver's license. Must have safe work and driving habits.

Armed Security Guard II

High School Diploma or GED; three or more years of law enforcement or security experience; an equivalent combination of education and experience may be substituted. Must possess a valid Armed Guard License issued by Louisville Metro Department of Codes and Regulations prior to the start of work. Must possess a valid concealed carry deadly weapon permit (CCDW). Must possess and provide a suitable firearm for use on post. Must possess a valid driver's license. Must have safe work and driving habits. Bachelor degree in Criminal Justice or a related field is preferred.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.louisvillemisd.org>

Position #22-043
ARMED SECURITY GUARD I /II (2 VACANCIES)
DH

700 W. Liberty Street
Louisville, KY 40203

hr@neogov.com

Armed Security Guard I /II (2 vacancies) Supplemental Questionnaire

- * 1. Do you have a high school diploma?
☐ Yes ☐ No
- * 2. How many years of years of security experience do you have?
- * 3. Do you have valid Armed Guard License issued by Louisville Metro Department of Codes and Regulations
☐ Yes ☐ No
- * 4. Do you have a valid concealed carry deadly weapon permit (CCDW)?
☐ Yes ☐ No
- * 5. Do you currently possess and are able to provide a suitable firearm for use on post?
☐ Yes ☐ No
- * 6. Do you have a valid drivers license?
☐ Yes ☐ No
- * 7. Do you have an issue with standing for prolonged periods?
☐ Yes ☐ No
- * 8. Do you have a problem working flexible hours and working various posts?
☐ Yes ☐ No

* Required Question