

**LOUISVILLE METROPOLITAN SEWER DISTRICT  
invites applications for the position of:**



**Process Supervisor-Operations  
(Wastewater Supervisor)(Grade 18)**

**SALARY:** \$30.25 - \$46.53 Hourly  
\$62,920.00 - \$96,782.40 Annually

**OPENING DATE:** 03/02/22

**CLOSING DATE:** 03/08/22 11:59 PM

**JOB SUMMARY:**

Provides for the safe, effective supervision of personnel, daily operations and maintenance of MSD treatment plants and pumping stations.

**ESSENTIAL JOB FUNCTIONS:**

Schedules and provides direct overview of Operations & Maintenance staff. Plans, organizes and directs all activities affecting the operation of the assigned region and on a given shift. Implements procedures for the process operation of an assigned facility to assure compliance with MSD and other regulatory standards to assure a safe working environment. Ensures SAP work orders are initiated, updated with reliable information and closed in a timely manner. Develops and coordinates preventive maintenance schedules and assignments. Provides support and motivation to employees. Establishes and implements effective process control strategies for treatment centers to ensure efficient and environmentally sound operating practices. Arranges for procurement and delivery of materials and supplies. Coordinates availability of process equipment for repair in order to minimize impact on the process. Reviews treatment center laboratory sample results on a daily basis in order to determine efficient process parameters and compliance with permit requirements. Provides feedback to operators for adjustments to the wastewater treatment process. Performs projects in the design, review, coordination and acceptance of treatment center and pump station upgrade, replacement and/or construction. Provides start-up and operator training. Responds to requests for assistance by MSD administrative staff for performance of special projects. Responds to unusual situations, makes investigations and initiates corrective action.

**KNOWLEDGE, SKILLS AND ABILITIES NECESSARY TO THE WORK:**

Knowledge of wastewater treatment principles, practices, laws and regulations; knowledge of wastewater treatment equipment maintenance; skill in operating a PC and associated Windows environment software (e.g. Microsoft Office Suite); skill in managing multiple priorities; ability to

supervise a diverse workforce; ability to resolve problems; ability to communicate effectively both orally and in writing; ability to perform physically demanding tasks as outlined above; ability to work under adverse working conditions such as inclement weather; ability to work effectively under heavy, unpredictable surges in workload; ability to work outdoors; ability to work 24 hour emergency response, various shifts and weekends.

## MINIMUM REQUIREMENTS:

Associate Degree in Environmental Science or a related field; five or more years experience in wastewater treatment, an industrial setting or a related field; an equivalent combination of education and experience may be substituted. Must possess a valid driver's license. Must have an acceptable and reliable means for being contacted during off-duty hours. Must have safe work and driving habits. Must possess a Class III Kentucky Wastewater Treatment License or ability to obtain through state reciprocity within 6 months; or must have a Class II Kentucky Wastewater Treatment License and must be able to meet the requirements of 401 KAR 11:030 to obtain a Class III Kentucky Wastewater Treatment License within 6 months.

APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.louisvillemsd.org>

700 W. Liberty Street  
 Louisville, KY 40203

[hr@neogov.com](mailto:hr@neogov.com)

Position #22-034  
 PROCESS SUPERVISOR-OPERATIONS (WASTEWATER  
 SUPERVISOR)(GRADE 18)  
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## Process Supervisor-Operations (Wastewater Supervisor)(Grade 18) Supplemental Questionnaire

- \* 1. What is your highest level of education completed?
- No H.S. diploma or GED
  - High School Diploma or GED
  - Some college, no degree
  - Associate Degree
  - Bachelor Degree
  - Master's Degree
  - Other Graduate Degree
- \* 2. Do you have a valid driver's license?
- Yes    No
- \* 3. How many years of experience do you have in wastewater treatment or an industrial setting?
- \* Required Question