

**LOUISVILLE METROPOLITAN SEWER DISTRICT  
invites applications for the position of:**



## **Mechanical Maintenance Supervisor (Grade 18)**

**SALARY:** \$30.25 - \$46.53 Hourly  
\$62,920.00 - \$96,782.40 Annually

**OPENING DATE:** 03/02/22

**CLOSING DATE:** 03/08/22 11:59 PM

### **JOB SUMMARY:**

Supervises skilled-trade personnel, primarily industrial maintenance mechanics in corrective and preventive maintenance. Oversees facility modifications. Supervises treatment plant operations as needed.

### **ESSENTIAL JOB FUNCTIONS:**

Supervises corrective and preventive mechanical maintenance. Oversees facility modifications for mechanical and all other skilled-trade disciplines. Supervises treatment plant operators as needed. Evaluates and troubleshoots failed or failing equipment for corrective action. Assists planning staff in procurement of parts, materials and equipment. Estimates labor requirements. Gathers data. Generates and modifies preventive maintenance plans. Develops inventory. Coordinates with operations staff in scheduling of maintenance activities. Conducts daily meetings and assigns work. Evaluates performance of subordinates. Administers disciplinary action. Schedules off-time. Participates in personnel matters. Contacts unit personnel for scheduled or emergency overtime. Supervises or meets with contractors, as needed, involved in new construction or maintenance activities. Substitutes for operations supervisors, as needed. Performs miscellaneous assignments as directed by supervisor.

### **KNOWLEDGE, SKILLS AND ABILITIES NECESSARY TO THE WORK:**

Knowledge of advanced industrial mechanical equipment and control systems, application and theory; knowledge of best industry practices and standards; knowledge of electrical control systems; knowledge of related codes and regulations (OSHA, NEC, industrial building code, etc.); skill in blueprint reading; skill in operating a PC and associated Windows environment software (e.g. Microsoft Word and Excel); skill in managing multiple priorities; ability to learn wastewater treatment principles, practices, laws and regulations; ability to supervise a diverse workforce; ability to resolve problems; ability to communicate effectively both orally and in writing; ability to perform physically demanding tasks as outlined above; ability to work under adverse working conditions such as inclement weather; ability to work effectively under heavy, unpredictable surges in workload; ability to work outdoors; ability to work 24 hour emergency response, various shifts and weekends.

## MINIMUM REQUIREMENTS:

Associate Degree in electrical or mechanical maintenance or a related field; five or more years of industrial mechanical maintenance experience or a related field; an equivalent combination of education and experience may be substituted. Must possess a valid driver's license. Must have an acceptable and reliable means for being contacted during off-duty hours. Must have safe work and driving habits. Certified maintenance journeyman preferred.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.louisvillemsd.org>

Position #22-037  
MECHANICAL MAINTENANCE SUPERVISOR (GRADE 18)  
MF

700 W. Liberty Street  
Louisville, KY 40203

[hr@neogov.com](mailto:hr@neogov.com)

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### Mechanical Maintenance Supervisor (Grade 18) Supplemental Questionnaire

- \* 1. What is your highest level of education completed?
  - No H.S. diploma or GED
  - High School Diploma or GED
  - Some college, no degree
  - Associate Degree
  - Bachelor Degree
  - Master's Degree
  - Other Graduate Degree
- \* 2. Do you have a valid driver's license?
  - Yes    No
- \* 3. How many years of experience do you have working as an industrial maintenance mechanic or in a comparable position?
  - Less than 3 years
  - 3-5 years
  - More than 5 years
- \* 4. Are you a certified maintenance journeyman?
  
- \* Required Question